

LOCAL GOVERNMENT: MUNICIPAL PROPERTY RATES ACT, ACT 2000 (6 OF 2000)

OBJECTION PERIOD:

OBJECTION FORM B - COMMERCIAL	
OBJECTION NUMBER	MUNICIPAL DATE STAMP

Any person may, within the period stated above; (a) inspect the roll during office hours; (b) on payment of a reasonable fee, request the municipality during office hours to make extracts from the roll and (c) lodge an objection with the municipal manager against any matter reflected in or omitted from the roll. An objection must be in relation to a specific individual property and not against the valuation roll as such. A municipal manager must assist an objector to lodge an objection if that objector is unable to read or write. **Note: A separate objection must be completed per individual property objected to.**

This objection form contains the minimum information to be captured for lodging of a valid objection. The objection must be submitted to the Municipal Manager by no later than the date stated above. No late objections will be accepted.

SECTION A		REGISTERED PROPERTY DESCRIPTION			
ERF NUMBER		PORTION		TOWNSHIP	
SECTIONAL SCHEME NAME				UNIT NUMBER	
SECTION B		INFORMATION OF THE REGISTERED OWNER			
NAME				SURNAME	
ID NUMBER					
COMPANY / TRUST					
POSTAL ADDRESS			SUBURB		CODE
STREET ADDRESS				CODE	
EMAIL					
CONTACT NUMBER (H)				(W)	
CONTACT NUMBER (C)				FAX	
SECTION C		INFORMATION OF OBJECTOR OR REPRESENTATIVE			
NAME				SURNAME	
ID NUMBER					
POSTAL ADDRESS			SUBURB		CODE
EMAIL					
CONTACT NUMBER (W)				CELL	

IF A REPRESENTATIVE IS APPOINTED, PROOF OF AUTHORISATION MUST BE ATTACHED AS ANNEXURE A

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SECTION F	FILLING STATIONS
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The following documents must be attached as **ANNEXURE E**; a) Three years of audited statements b) Three years of audited statements of fuel and Diesel sales. c) Certified head- and sub- lease agreements.

FUEL COMPANY	
OPERATOR	
AVERAGE FUEL SALES OVER THE PAST THREE YEARS	
AVERAGE DIESEL SALES OVER THE PAST THREE YEARS	

SECTION G	GUESTHOUSES AND OTHER HOSPITALITY PROPERTIES
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The following document must be attached as **ANNEXURE F**, a) Three years audited financial statements

NAME OF GUEST HOUSE / LODGE				
NUMBER OF RENTABLE ROOMS	SINGLE		DOUBLE	
PRICE PER ROOM	SINGLE	R	DOUBLE	R
RECEPTION FACILITIES - MAX CAPACITY				
NUMBER OF RECEPTION / CONFERENCE ROOMS				
PRICE PER RENTING OF RECEPTION / CONFERENCE FACILITY			R	

Indicate which items are included and excluded from price. All prices must be stated as **VAT EXCLUDED**

AVERAGE OCCUPATION OF ROOMS	% based over 365 days
AVERAGE OCCUPATION OF RECEPTION / CONFERENCE	% based over 365 days

SECTION H	PROPERTY OPERATING EXPENCES
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Complete the table below and attach the following documents as **ANNEXURE G**; a) Rates and Taxes account. b) proof of expenditure by means of invoices and agreements.

ITEM DESCRIPTION	COST PER MONTH
RATES AND TAXES	R
PROPERTY INSURANCE	R
SECURITY	R
CLEANING SERVICES	R
MANAGEMENT FEES	R
REPAIRS & MAINTENANCE	R
OTHER_1:	R
OTHER_2:	R
OTHER_3:	R

ITEM DESCRIPTION	COST PER MONTH
OTHER_4:	R
OTHER_5:	R
OTHER_6:	R
OTHER_7:	R
OTHER_8:	R
OTHER_9:	R
OTHER_10:	R
OTHER_11:	R
TOTAL PER MONTH	R

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Comparable sales / rentals must be completed below as a comparison to the subject property;

ERF NUMBER	PORTION	PURCHASE PRICE	PURCHASE DATE	EXTENT	SS SCHEME NAME AND UNIT NUMBER

Describe the sale / rental with specific reference to lease information, operating expenses and related information

ERF NUMBER	PORTION	PURCHASE PRICE	PURCHASE DATE	EXTENT	SS SCHEME NAME AND UNIT NUMBER

Describe the sale / rental with specific reference to lease information, operating expenses and related information

ERF NUMBER	PORTION	PURCHASE PRICE	PURCHASE DATE	EXTENT	SS SCHEME NAME AND UNIT NUMBER

Describe the sale / rental with specific reference to lease information, operating expenses and related information

ERF NUMBER	PORTION	PURCHASE PRICE	PURCHASE DATE	EXTENT	SS SCHEME NAME AND UNIT NUMBER

Describe the sale / rental with specific reference to lease information, operating expenses and related information

SECTION K	GENERAL VALUATION
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Provide, in the table below, the suggested changes to the General Valuation Roll;

DESCRIPTION	INFORMATION AS REFLECTED IN THE VALUATION ROLL	SUGESTED CHANGES REQUESTED BY THE OBJECTOR
ERF NUMBER		
PORTION		
TOWNSHIP		
SECTIONAL SCHEME NAME		
SECTION NUMBER		
DOOR NUMBER		
PROPERTY CATEGORY		
ERF EXTENT	m ²	m ²
MARKET VALUE	R	R
REGISTERED OWNER		

SECTION L	DECLARATION
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ATTENTION IS HEREBY DRAWN TO SECTION 42(2) OF THE ACT WHICH STATES THAT WHERE ANY DOCUMENT, INFORMATION OR PARTICULARS WERE NOT PROVIDED WHEN REQUIRED IN TERMS OF SUBSECTION 42 (1) OF THE ACT AND THE OWNER CONCERNED RELIES ON SUCH DOCUMENT, INFORMATION OR PARTICULARS IN AN APPEAL TO AN APPEAL BOARD, THE APPEAL BOARD MAY MAKE AN ORDER AS TO COSTS IN TERMS OF SECTION 70 OF THE ACT IF THE APPEAL BOARD IS OF THE VIEW THAT THE FAILURE TO SO HAVE PROVIDED ANY SUCH DOCUMENT, INFORMATION OR PARTICULARS HAS PLACED AN UNNECESSARY BURDEN ON THE FUNCTIONS OF THE MUNICIPAL VALUER OR THE APPEAL BOARD

I / WE

HEREWITH DECLARE THAT THE INFORMATION PROVIDED IN THE OBJECTION IS TRUE AND CORRECT

YEAR	MONTH	DAY	SIGNATURE OF OBJECTOR

ANNEXURE	ANNEXURE DESCRIPTION	ATTACHED	
		YES	NO
A	REPRESENTATIVE - CERTIFIED DOCUMENT		
B	APPROVED BUILDING PLANS AND / OR SECTIONAL REGISTER		
C	RENTAL SCHEDULE		
D	CERTIFIED COPIES OF LEASE AGREEMENTS		
E	FILLING STATION- (a) AUDITED FINANCIAL STATEMENTS (b) CERTIFIED FUEL AND DIESEL SALES OVER THE PAST THREE YEARS (c) CERTIFIED HEAD- AND SUB-LEASE AGREEMENTS		
F	AUDITED FINANCIAL STATEMENTS		
G	GUESTHOUSE / LODGE AUDITED FINANCIAL STATEMENTS		
H	ADDITIONAL REASONS FOR OBJECTION		

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SECTION M	OFFICE USE
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DECISION OF VALUER

DESCRIPTION	DECISION OF VALUER
ERF NUMBER	
PORTION	
TOWNSHIP	
SECTIONAL TITLE SCHEME NAME	
SECTION NUMBER	
DOOR NUMBER	
PROPERTY CATEGORY	
ERF EXTENT	m ²
MARKET VALUE	R
REGISTERED OWNER	

REASON FOR DECISION

DESCRIPTION	COMMENT	DATE
VALUATION ADJUSTED		
OBJECTOR NOTIFIED		
OWNER NOTIFIED		
IS SECTION 52(1)(a) REQUIRED		

NAME OF MUNICIPAL VALUER	
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REGISTRATION NUMBER (SACPVP)	
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YEAR	MONTH	DAY
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_____ SIGNATURE OF VALUER

REGISTRASIE NOMMER (SACPVP)	
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JAAR	MAAND	DAG
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_____ HANDTEKENING